SECTION A

Invitation to Tender – 100006991
uMngeni Local Municipality
Suitable and capable service providers are invited to bid for: **The supply, delivery and installation of an Automatic Number Plate Recognition System for law enforcement roadblocks.**
The municipality reserves the right to:

- not award this bid;
- not award the cheapest proposal; and
- to cancel the bid.
-

Collection of Bid Documents
Tender documents will be made on municipal website:
https://www.umngeni.gov.za/documents/?category=quotations printable at bidder's own cost.

Evaluation Criteria
This tender will be evaluated based on the following criteria:

1. Administrative Compliance
2. Price and Preference Points

Queries relating technical information may be addressed to **Xolani Nhlangulela** Tel. No. (033) 239 9231: e-mail Xolani.Nhlangulela@umngeni.gov.za

Queries relating to the SCM may be addressed to **Nabeel Amoo** Tel. No. (033) 239 9221: e-mail nabeel.amoo@umngeni.gov.za

The closing date and time for receipt of Tenders is **04 February 2025 at 12h00.** Telegraphic, telephonic, telex, Emailed, facsimile, and late quotation will not be accepted.

MBD1

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE uMNGENI LOCAL MUNICIPALITY					
BID NUMBER:	**100006972**	**CLOSING DATE:**	**04 February 2025**	**CLOSING TIME:**	**12H00**
DESCRIPTION	**The supply, delivery and installation of an Automatic Number Plate Recognition System for law enforcement roadblocks.**				

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
SITUATED AT

CORNER OF SOMME AND DICKS STREET
HOWICK
3290

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		**OR**	CSD No:	

(SPECIFIC GOALS MUST BE COMPLIED WITH, TO CLAIM PREFERENCE POINTS)

TOTAL NUMBER OF ITEMS OFFERED		**TOTAL BID PRICE**	**R**
SIGNATURE OF BIDDER	……	**DATE**	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		**TECHNICAL INFORMATION MAY BE DIRECTED TO:**	
DEPARTMENT	Finance	DEPARTMENT	Community Services
CONTACT PERSON	Mr N Amoo	CONTACT PERSON	Mr X. Nhlangulela
TELEPHONE NUMBER	033 239 9221	TELEPHONE NUMBER	033 239 9231
FACSIMILE NUMBER	N/A	FACSIMILE NUMBER	N/A
E-MAIL ADDRESS	nabeel.amoo@umngeni.gov.za	E-MAIL ADDRESS: Xolani.Nhlangulela@umngeni.gov.za	

PART B
TERMS AND CONDITIONS FOR BIDDING

1.	**BID SUBMISSION:**
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	**ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE**
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2.	**TAX COMPLIANCE REQUIREMENTS**
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3.	**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO
	IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF
BIDDER:……..

CAPACITY UNDER WHICH THIS BID IS SIGNED:
……..

DATE:…….....

PRICING SCHEDULE
(SERVICES)

NOTE: **PRICES QUOTED BY THE BIDDER WILL BE USED AS FINAL FORM OFFER. FAILURE TO SIGN THE PRICE PAGE BELOW WILL INVALIDATE YOUR BID. FAILURE TO WRITE THE AMOUNT IN WORDS WILL RESULT IN THE BID BEING REJECTED FOR ADMINISTRATIVE COMPLIANCE.**

Name of Bidder…… Bid Number……...

Closing Time ……. ….. Closing Date ……..

OFFER TO BE VALID FOR **120 DAYS** FROM THE CLOSING DATE OF BID.

The supply, delivery and installation of an Automatic Number Plate Recognition System for law enforcement roadblocks

Item No.	Description	Quantity	Unit Price	Total For Items
1.	INSTALL, SUPPLY AND DELIVER AUTOMATIC NUMBER PLATE RECOGNITION SYSTEM FOR LAW ENFORCEMENT ROADBLOCKS. **(REFER TO AND COMPLETE TERMS OF REFERENCE ATTACHED AS ANNEXURE A)**	1	**Excl. VAT**	**Excl. VAT**
		SUB-TOTAL		**Excl. VAT**
		VAT AT 15%		
		GRAND TOTAL (BID PRICE IN RSA CURRENCY WITH ALL APPLICABLE TAXES INCLUDED)		**Incl. VAT**
GRAND TOTAL IN WORDS				

Bidder's Signature: _____ Date: ____/____/_____

SECTION C
MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state[1].

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:……..

3.2 Identity Number: …….

3.3 Position occupied in the Company (director, trustee, hareholder[2]):……..

3.4 Company Registration Number: …….

3.5 Tax Reference Number:……

3.6 VAT Registration Number: ……

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars. ….……

……..

[1]MSCM Regulations: "in the service of the state" means to be –
(a) a member of –
  (i) any municipal council;
  (ii) any provincial legislature; or
  (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;
(c) an official of any municipality or municipal entity;
(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
(e) a member of the accounting authority of any national or provincial public entity; or
(f) an employee of Parliament or a provincial legislature.

[2] Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? ……**YES / NO**

3.9.1 If yes, furnish particulars.……..……..
……

.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? …… **YES / NO**

3.10.1 If yes, furnish particulars.

……
……

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

……
……

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

……
……

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

……
……

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

……
……

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

…….. ……..

Signature **Date**

……. ……

Capacity **Name of Bidder**

SECTION D

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
-

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 90/10 preference point system.

b) The applicable preference point system for this tender is the 80/20 preference point system.

c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
Price	**80**
Specific Goals	**20**
Total points for Price and Specific Goals	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1 POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

a. an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

b. any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	**Number of points allocated (80/20 system) (To be completed by the organ of state)**	**Number of points claimed (80/20 system) (To be completed by the tenderer)**
Company owned by at least 51% people who are youth (CSD will be used for verification)	05	
Business within uMngeni Local Municipality (utility bill/ lease agreement/ proof of residence and sworn affidavit)	15	
Total Points Allocated to Specific Goals	20	

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1 Name of company/firm…….

5.2 Company registration number: ……...

5.3 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

5.4 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

……
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: …….
DATE: ……

ADDRESS: ……

……

……

……

SBD 7.1

CONTRACT FORM – PURCHASES OF GOODS/WORK

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)……. in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number…….. at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid .

2. The following documents shall be deemed to form and be read and construed as part of this agreement:

   (i) Bidding documents, *viz*
   - Invitation to bid;
   - Tax clearance certificate;
   - Pricing schedule(s);
   - Filled in task directive/proposal;
   - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
   - Declaration of interest;
   - Declaration of bidder's past SCM practices;
   - Certificate of Independent Bid Determination;
   - Special Conditions of Contract;

   (ii) General Conditions of Contract; and
   (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) …….

CAPACITY …….

SIGNATURE …….

NAME OF FIRM …….

DATE …….

WITNESSES

1 …….

2 …….

SBD 7.1

CONTRACT FORM – PURCHASES OF GOODS/WORK

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I…… in my capacity as……..…….. accept your bid under reference number ……dated……for the rendering of services indicated hereunder and/or further specified in the annexure(s).

2. An official order indicating service delivery instructions is forthcoming.

3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT ……ON……..

NAME (PRINT) …….

SIGNATURE ……

OFFICIAL STAMP

WITNESSES

1 ……

2 ……

DATE:……..

SECTION E

MBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1 This Municipal Bidding Document must form part of all bids invited.

2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3 The bid of any bidder may be rejected if that bidder, or any of its directors have:

a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
b. been convicted for fraud or corruption during the past five years;
c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied). **The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		

Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) ……..……..……

CERTIFY THAT THE INFORMATION FURNISHED ON THIS

DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

……... ……..

Signature **Date**

……. ……..

Position **Name of Bidder**

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Standard Bidding Document (MBD) must form part of all bids[1] invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).[2] Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:

a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.

b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.

4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

[1] Includes price quotations, advertised competitive bids, limited bids and proposals.

[2] Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

MBD9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_____

(Bid Number and Description) in response to the invitation for the bid made by:

_____

(Name of Institution)

Do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:_____that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

    (a) has been requested to submit a bid in response to this bid invitation;
    (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
    (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium[3] will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
    (a) prices;
    (b) geographical area where product or service will be rendered (market allocation)

(c) methods, factors or formulas used to calculate prices;

(d) the intention or decision to submit or not to submit, a bid;

(e) the submission of a bid which does not meet the specifications and conditions of the bid; or

(f) bidding with the intention not to win the bid.

8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

…… ……

Signature Date

…… ……

Position Name of Bidder

Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

ANNEXURE A

SUPPLY, DELIVERY, AND INSTALLATION OF AUTOMATIC NUMBER PLATE RECOGNITION (ANPR) SYSTEMS. THE ANPR SYSTEMS WILL BE USED TO CAPTURE AND RECORD VEHICLE NUMBER PLATES FOR THE PURPOSE OF ENFORCING TRAFFIC CONTRAVENTIONS FOR UMNGENI LOCAL MUNICIPALITY.

1. INTRODUCTION AND BACKGROUND

The uMngeni local municipality invites proposals from qualified and experienced service providers for the supply, delivery, and installation of automatic number plate recognition (ANPR) systems. The ANPR systems will be used to capture and record vehicle number plates for the purpose of enforcing traffic contraventions.

2. TECHNICAL SPECIFICATIONS:

The contractor shall supply, deliver, and install ANPR systems at designated locations. The scope of work includes:

i. Supply of ANPR cameras, hardware, and software.
ii. Delivery of ANPR systems to designated Vehicle.
iii. Supply the generator for the power supply on the roadside operations.
iv. Installation of ANPR systems, including mounting of cameras and connection to power sources.
v. Configuration and testing of ANPR systems to ensure proper functioning.
vi. Training of six (06) uMngeni Local Municipality personnel on the operation and maintenance of ANPR systems.
vii. Provision of technical support and maintenance services for a period of three years.

2.1. Technical Requirement

The ANPR systems shall meet the following technical requirements:

i. High-resolution cameras with infrared illumination for nighttime capture.
ii. Automatic number plate recognition software with high accuracy rates.
iii. Real-time data transmission to a central server.
iv. Compatibility with existing traffic management systems.
v. Weather-resistant and vandal-proof enclosures.

Description of requirements	**Please indicate with an "X" whether the offer complies with the requirements.**		
	Yes	**No**	**Comment**
WINDOWS BASED TRAFFIC CONTRAVENTION MANAGEMENT SYSTEM - STATEMENT OF			

Description of requirements		Please indicate with an "X" whether the offer complies with the requirements.		
		Yes	No	Comment
COMPLIANCE				
2.1.1.	Multi-user Traffic Contravention System to be installed on a server provided by the Municipality.			
2.1.2.	Must be able to run single sign on as per auditor general requirements.			
2.1.3.	The application must be mSCOA, compliant.			
2.1.4.	Provide technology for remote pay points and court administration;			
2.1.5.	Must be able to Indicate user captured transactions			
2.1.6.	Interface for the uploading of camera offences from any type of TCSP approved digital cameras;			
2.1.7.	Maintaining a database of camera offence images for enquiry and court evidence			
2.1.8.	Interface to e-NaTIS and/or alternative databases for obtaining offender name and address details;			
2.1.9.	Printing of notices for camera offence in terms of Section 341 of the Criminal Procedures Act 51 of 1977. Each camera notice must have the camera offence image included on the notice mailer;			
2.1.10.	Generating and printing of summonses in terms of Section 54 of the Criminal Procedures Act 51 of 1977 as well as allocation of summons and server management;			
2.1.11.	Online Cashier facilities and interfaces for verified payments with electronic payment service providers ea. EasyPay, Banks & SA Post Office, etc;			
2.1.12.	Court related documentation and Criminal Case Registers			
2.1.13.	Admission of Guilt and Spot Fine Register, Warrant			

Description of requirements		Please indicate with an "X" whether the offer complies with the requirements.		
		Yes	No	Comment
	of Arrest and related register			
2.1.14.	Roadblock assistance software — offline and/or on-line			
2.1.15.	Comprehensive Management Reporting and Graphs;			
2.1.16.	Service level agreement for user support helpdesk, training, support and system maintenance and new releases;			
2.1.17.	Maintenance of updates of electronic charge sheets;			
2.1.18.	Ability to support the internal staff in Tracing the offenders and call centre support functionality;			
2.1.19.	Track record of successful installations.			
2.1.20.	Provide Pound Management System			
2.1.21.	Provide Public Transport Disc Module for the issuing of Discs to Taxis operating in the jurisdiction of the uMngeni LM (Taxi Rank Permits)			
2.1.22.	Accident Management System to record accidents			
2.1.23.	ViewFines Website to assist the public with the viewing of their fines and to increase fine payment rates			

The following technical requirements apply for the **Traffic Contravention Management System**:

Description of requirements		Please indicate with an "X" whether the offer complies with the requirements.		
		Yes	No	Comment
1.	**IMPLEMENTATION**			
1.1	**System Functions**			
	User setup & Password			
	Each user has his or her unique username and			

	password. No user is allowed to work on the system under somebody else's login details. Enter the username, normally the name of the individual's name and password. Choose the user role to be assigned to this user, for example, Administrator, Cashier, Data Capture.			
	Every 30 day's users will be forced to change their passwords. A reminder will start showing 5 days before the 30th day. Should the user not change his/her password before the 30th day, the system will lock out the user and a system administrator will need to reset the password.			
	The password must at least have 6 or more characters (not exceeding 15 characters) and must have one upper case character, one lower case character, and a numeric digit.			
	If a user entered his/her password incorrectly for 3 consecutive times, the system will lock out the user and the system administrator must reset the user's password.			
	A system report is available to print from the system listing the users and whether they are active or not.			
	A system list of setup roles is available to be printed from the system.			
	An audit report is available for printing regarding changes on user roles. which user made the change to which user account, date and time.			
1.2.	**Deleting usernames when staff member resigned**			
	Usernames of staff that resigned should not be deleted from system: A user code is linked to each processes / action performed on the system and kept on the system for statistical purposes			
1.3.	**Role ID Name Description**			
	- Development Developing. - Speed 56 Speed 56 Capture - Administrator System Administration - MIS Dashboards view all dashboards - MIS Reports view all reports - Cashier Payments - Data Capturer - Supervisor Balancing			

	- Supervisor Reports - Technical Support Camera Support - Capturer user 56 - Verification Officer - Cashier Supervisor - Role name KMK - Senior Clerk			
1.4.	**User Role Management**			
	Although a few basic user roles has already been defined, as listed below, it is important to note that the user role permissions are entirely flexible and any number of roles can be created with different roles assigned to each.			
2	**FUNCTIONS**			
2.1.	**Allocations**			
	- Allocation Function - Document Allocation - Payment Generation - Document De-Allocation - Document Re-Allocation - Allocation Reports - Server Cover Report - Server Payment Report			
2.2.	**Camera Adjudication**			
	- Camera Image Upload All different camera types - Image Validation - Image Verification - Image Enquiry			
2.3.	**Notice Capturing**			
	- Section 56 - Section 341 - Section 54 - Weighbridge Sect 56 - First Information of crime - Suspended Vehicles - Marked Registrations - Change 341 Name and address - Change Offender detail			
2.4.	**Representations**			
	- Register Representation - Representation Results - Present a Document			

	- Representation Letters - Custom Letter			
2.5.	**Court**			
	- Court date set up - Case Result - Case Result Reversal - Manual Case No Capture - Court Roll printing			
2.6.	**eNaTIS**			
	- Generate eNatis request - Upload eNatis response			
2.7.	**Camera Notices**			
	- Import Camera File - Generate Camera Notices - Print Camera Mailers			
2.8.	**Summons**			
	- Print Notice before Summons - Generate Section 54 Summons - Print Section 54 Summons - Return of Services - Server Postal Codes - Section 341 to Summons Export - Assign Untraceable to Batch Summonses			
2.9.	**Warrant of Arrest**			
	- Manual Warrant Capture - Notice of Warrant - Return of Warrant - Warrant Availability - Warrant Signed - Print Warrants - Maintain Bench Warrants - Delete Warrant Execution - Maintain Warrant Number			
2.10.	**Speed Sect 56**			
	- Speed Sect 56 capture - Speed Sect56 SETUP - Speed Sect 56 Export			
2.11.	**Roadblock**			
	- ANPR Video - Manual Search - ANPR Re-Import - LALFOTCS Extract - Mobile Device File Export			
2.12.	**Enquiries**			

	- Enquiries Display - ID Listing			
2.13.	**Payments**			
	- Traffic Payments - Non-Traffic Payments - Maintain Payment Details - Traffic Payment Cancellation - EasyPay Import - Reprint Receipts - Print Receipt Totals - Import Payments - Cancel Non-Traffic Payments - Maintain Non-Traffic Payments - Import Roadblock Receipts - Partial Traffic Payments - Cancel Partial Traffic Payments - Bulk Payments			
2.14.	**Payments Reports**			
	- Spot Fine Register - Admission of Guilt Register - Payment History Report - Case Result Payment Report - Warrant of Arrest Payment Report - Traffic Payments Report - Cancelled Non Traffic Payments Report - Cancelled Traffic Payments Report - Cashier Cash-up Report - Combined Payments Report - Contempt of Court Payments Report - Non Traffic Payments Report - Payment Channels Report - Unequal Payments Report - Payments by Vote Report - Payments by Payment Date Report - Partial Traffic Payments Report - Cancelled Partial Traffic Payments Report			
2.15.	**Registers**			
2.15.1	**Control Registers**			
	- Section 56 Control Register - Section 54 Control Register - Annexure Control Register			
2.15.2	**Court Registers**			
	- Section 56 Court Register - Section 54 Court Register - FIC Court Register - Annexures by Court Register - Annexures by Notice Number			

	- Annexures by Charge Code - Court Register Labels - Proforma Court Register - Court Charge Sheets			
2.15.3	**Warrant of Arrest Registers**			
	- Generate WOA Register - Proforma Warrant Register			
2.15.4	**Supervisor Registers**			
	- Deleted Notices Register			
2.15.5	**Traffic Point Export**			
2.15.6	**mSCOA Export**			
2.16.	**Static Data Management**			
	Admin Centre **Codes Data** - Code Groups - Postal Codes - Codes **Local Authority Setup** - Local Authority Rules - Local Authority Address **Series Data** **Court Data Setup** - Court Detail - Court Room - Court Address - Court Fines - Copy Court Fines **Offence Data** - Offence Word - Offence Master - Offence Category **Officers Data** - Officer - Officers Group **Cameras Data** - Cameras - Camera Groups **Police Station Data** - Court Police Station - Police Stations **Locations Data** **Speed Section 56** - S56 Entity Data - S56 Gen Entity Record - S56 Gen Entity Notice Numbers **Contractor Data**			

	Vote Data **Speed Matrix Data** **Road Type Data** **Server Details**			
2.17.	**Tools**			
	System Administration - Cancel a Document - Delete Functions - Delete Section 56 **System Functions** - User Roles - Menus Data - User Role Permissions - Users **Reversals** - Court Register Reversal - Warrant Register Reversal - AOG Register Reversal - Summons Generate Reversal			
2.18.	**User Setting**			
	Change Password			
2.19.	**Officer Books**			
	- Capture Notice Books - Allocate Notice Books - Notice Books Register - Return Notice Book - Re-Issue Notice Book - Notice Book Requisition - Notice Books Parameters			
2.20.	**Reports**			
2.20.1	**MIS Reports**			
	- Analysis Report 1 - Analysis Report 2 - Monthly Breakdown Analysis Report - Monthly Breakdown Ageing by Number - Monthly Breakdown Ageing by Value - Location Summary Statistic Report - Notice Status Report - MIS Snapshot and CSV Export			
2.20.2	**User Reports**			
	- User Roles Report - User Audit Report - User Login Report - User Role Audit Report - User Password Reset Report			

	- User Activity Report			
2.20.3	**Warrant Reports**			
	- Outstanding Warrants Detailed Report - Snapshot of Warrants Report - Warrant of Arrest Execution Summary - Bench Warrant of Arrest Report			
2.20.4	**Daily Reports**			
	- Section 341 Daily Report - Section 56 Daily Report - Suspended Vehicles Daily Report - First Information of Crime Daily Report - Daily Representation Register - Daily Representation Register by Value - Presentation of Documents Daily List - Case Result Daily Register - Daily Return of WOA Execution Register - Cancel a Document Register - Return of Service Daily Register - No Representation Result Yet Register - No Representation Result Input List - Manual Warrant of Arrest Daily - Capture Notices by Offence Date - Capture Notices by Capture Date			
2.20.5	**Portal Reports**			
	- Notice Capture Report - eNatis Response Audit - Court Dates Report - Habitual Offender Report - Summons Section 341 Postal Code Summary - Notice Book Missing Notices Report - Officer Stats by Offence - Offences Charge Code Statistics Summary - Charge Code Report - Court Case Result Report - Guilty Case Results Report - No Case Result Report			
2.20.6	**Camera Reports**			
	- CAM User Activity Report - CAM Uploaded Images by Officer - CAM Uploaded Images by Location - CAM Uploaded Images by Camera - CAM Officer Productivity - CAM Image Rejections - CAM Batch Pending Validation - CAM Batch Pending Verification			
2.20.7	**Monthly Reports**			

	- Statistics Per Charge Code - Officer Stats by Offence - Detail - Statistics Per Location Code - Statistics Per Charge Category - Notice by Vehicle Type Report - Section 56 Un-finalized Cases - Withdrawn and Reduced Representation Results - Officer Performance by Category			
2.21.	**Housekeeping**			
	- Notice Batch Withdraw - Summons Batch Withdraw Section 56 - Summons Batch Withdraw Section 341 - Warrant of Arrest Batch Execution - No Offender Detail Batch Withdraw			
2.22.	**Document Scanning**			
	- Upload Documents - Index Documents - Search Documents			
3	**Roadblock & ANPR Module**			
	The TCS Roadblock module allows for the extraction of outstanding Section 341 hand written, Section 341 cameras, Section 56 summonses and Warrants of Arrest to create an offline database on a work station for notice enquiries at roadblocks to trace offenders. An extract program is executed to create a file that contains data relating to all outstanding notices, depending on the parameters set when generating. The extract file created is copied or transferred to work stations used on the ANPR vehicle at roadblocks. Manual enquiries on outstanding notices are executed on the ANPR roadblock vehicle at any location outside the office. The offline database can also be used to generate new summonses for outstanding section 341 notices and to serve the summons on the offender by Traffic Officers while the offender is present at the roadblock. Together with this manual enquiry, new technology is used to automatically track vehicles by scanning the registration number plates of vehicles. (ANPR = Automatic Number Plate Recognition). A video camera, an ANPR camera, scans the registration			

	number plate of an oncoming vehicle. The registration number is then fed into a work station connected to the camera. Software "reads" the registration number and compares it against a database of outstanding fines, summonses and warrants of arrest. When a match is found, the work station screen indicates to the operator that the number plate of a particular vehicle has registered positively. The vehicle is then stopped by a traffic officer. All of this happens within a matter of seconds. Depending on the nature of the offence, the motorist is requested to pay any outstanding notice. In the case of a warrant of arrest the motorist has the option of paying the fine amount as well as the contempt of court amount. If the offender cannot pay, he or she is arrested to appear in court.			
	- Export Roadblock Files - Manual Search - Roadblock Cashier Module - Roadblock End-of-Day Report			
	Roadblock Vehicle			
	The TCS ANPR roadblock vehicle to be equipped with the following necessities to execute a standard roadblock: - ANPR camera and workstation - 2 X ANPR screens for observation by the operator and officers - 2 X speed humps for traffic calming before entering the roadblock area - 20 X Traffic cones to demarcate road lanes - Traffic signs warning motorists that they are entering a roadblock and to slow down - Public address system to warn officers and motorists that a particular registration number plate has registered on the system and the vehicle must be stopped - Various other sirens for use in case of an emergency - Fire extinguisher - Fire blanket - On board radio for communication between officers on the road or with Traffic Department - A portable generator to supply power to the ANPR vehicle - Workstation for offense enquiries - Printer for printing enquiries - Laptop computer for use by the on-board			

	cashier - Printer to allow cashier to print receipts after an offender paid - Secured lockable money drawer for cashier			
	Roadblock operation			
	- Data is loaded onto the roadblock vehicle equipment for use on the roadblock - Traffic Department staff makes the decision on the location of the roadblock. TCS is informed and departs to the location - On arrival the roadblock vehicle is supplied with power by connecting to the portable generator - Work-stations are powered up and prepared for use (ANPR camera, enquiries and cashier) - Using traffic cones, the road is demarcated forcing traffic into one lane to enable the ANPR camera to scan registration number plates - Speed humps are placed in position - Road signs are placed in position warning motorists that they are approaching a roadblock and must slow down - Officers are alerted that the roadblock is to commence - Number plate registration is called out by the operator - Vehicles are stopped by traffic officers - Offenders are informed about outstanding notices or warrants of arrest - Offenders pay fines at the on-board cashier - A senior traffic officer on duty at the roadblock announces the closure of the roadblock			
4	**Offender Tracking & Tracing**			
	Offender Database			
	- Data cleansing / SMS' ▪ Data Washing ▪ SMS' send via TC ▪ Photo mms - Call Centre ▪ SMS extract via website ▪ Offender database for data washing on centralized database and then external service provider if needed SMS for concept court register, ▪ WOA (receive file from service centres) ▪ Website ▪ Call Centre do online queries Manage			

	SMS for all sites, keep record of SMS'e sent out and tie back to payments received from SMS'e notifications ▪ Measure outcome of SMS'e ▪ Update each local traffic system with updated data on centralize database ▪ Tracking and tracing of return post			
5	**Transport License Disc**			
	- Transport Registration - Transport Issue / Renewal Disc - Transport Reprints - Transport Enquiries - Transport Reports			

2.2. Functional Requirements

The ANPR systems shall be able to:

1. Capture and record vehicle number plates.
2. Recognize and read number plates from various provinces and jurisdictions.
3. Store and transmit data in a secure and encrypted format.
4. Provide real-time alerts and notifications for traffic contraventions.

2.3. Deliverables

The contractor shall deliver the following:

1. ANPR systems installed and tested at designated ANPR vehicle.
2. User manuals and documentation for the operation and maintenance of ANPR systems.
3. Training certificates for six (06) uMngeni Local Municipality personnel.
4. Technical support and maintenance services for the duration of three years.
5. Traffic Contravention Management System must provide an interface facility which will accommodate the uploading of camera images from any of the camera suppliers which are SABS approved.

NOTE: The ANPR vehicle is already available. The vehicle specification is as follows:

1. Type: VW CADDY
2. Make and Model: VW CADDY PANEL VAN
3. Year:2025
4. Engine capacity:2.0 L
5. Transmission: AUTOMATIC
6. Fuel Type: DIESEL
7. Colour: WHITE

3. GENERAL

3.2. **Delivery address**

The place of delivery, installation and/or commissioning will be the uMngeni Local Municipality.

3.1. Delivery period

Delivery period 03 months.

3.2. Validity period of tender/quotation

3.2.1. The tender must be valid, irrevocable and open for acceptance for a minimum period of 90 days after closing date.

3.2.2. Notwithstanding the minimum period for validity of bids as set out in paragraph above, bids shall be deemed to remain valid until formal acceptance by the municipality of an offer at any time after the minimum validity period, unless the municipality is notified in writing of anything to the contrary by the bidder.

4. PRE-QUALIFICATION CRITERIA, SUB-CONTRACTING AND SOCIAL RESPONSIBILITY

5. ELIGIBILITY CRITERIA

The evaluation of tenders will be done in terms of compliance with the following criteria. Tenders

NO	CRITERIA DESCRIPTION	CRITERION REQUIREMENTS	MAXIMUM SCORE
1.	Company experience: Bidder to provide a minimum of five purchase orders or appointment with corresponding reference letters on previous successful Implementation of an advanced traffic contravention management system.	Bidder must submit a minimum of five purchase orders or appointment letters with corresponding reference letters on previous successful Implementation of an advanced traffic contravention management system. The recommendation or completion letters must correspond with each appointment letter or purchase order. 5 or more projects = 50 points 4 projects = 40 points 3 projects = 30 points 2 projects = 20 points 1 project = 10 points 0 projects = 0 points	50

2.	Company expertise : Bidder must demonstrate expertise and compliance in advanced traffic contravention management system.	Bidder must submit the following: 1. Certificate of accreditation issued in terms of section 22(2)(b) Practice act 19/2006. Sanas 2. Signed Confirmation letter of software and source code ownership.(on a company letterhead)-10 points 3. Signed confirmation Traffic management system and ANPR roadblock system proof of ownership letter.(on a company letter head or any recognized professional body).-10 points	30
3.	Technical Support: Bidder must demonstrate and prove experience of a manager to provide support online and onsite.	Bidder must submit CV with contactable references to prove the experience of the manager. The manager must be currently in the employ of the bidder. Manager must demonstrate years of experience as a manger. 5 or more years = 20 points 3 to 4 years = 10 points 1 to 2 years s = 05 points 0 years = 0 points	20

6. Distribution of responsibilities:

The service provider will perform its duties under the supervision of the Manager: Traffic Management and Licensing of uMngeni LM. The processes and procedures that will be followed will be integrated with the law enforcement processes of the uMngeni LM. Prescriptions and guidelines from Department of Justice must be adhered to at all times. In order to achieve a complete administration process, the service provider is requested to provide a detailed description of the distribution of functions and obligations performed by the department and by the service provider.

7. Risk and Public liability:

It will be an obligation of the service provider to ensure data integrity and the accurate performance of the law enforcement processes. The service provider is requested to explain what steps are taken to prevent inaccuracies and how the department will be protected against public liability claim

8. AARTO:

The service provider is requested to provide what provision has been made to accommodate the implementation of AARTO.

9. PRICING

9.1. The pricing should be provided on a company letter head.

PLEASE NOTE: **The abovementioned quantities are based on historical data; it only serves as indication of possible future requirements and must not be regarded as the actual quantities.**

PRICING SCHEDULE

Item #	Description	Measure of Unit	Unit Price (Incl. VAT)
1	ANPR System – Vehicle Fitted	1	
2	Computer!3- desktop	2	
3	Computers!5 Desktop ANPR	1	
	Software licence:		
4	Traffic Contravention License Fee Per Annum	3	
5	Offender Tracking System	1	
6	Offence Detail Printing Software	1	
7	Labour Fitment	1	
8	Screens-21" to 24"	3	
9	Fire extinguisher	1	
10	Electrical connect, plugs, cable	14	
11	Invertor	1	
12	ANPR camera	1	
13	Slip printers 80 m-queries receipt, ANPR results	3	
14	Floor rubber cover3x6	1	
15	Wood and floor panels	1	
16	Electrical consumables/DV box trip switches, voltage indicator.	1	
17	Torches & Bracket	3	
18	Chair brackets	3	
19	Rotating office typist chairs	3	
20	Shelving & Lights-rubber sleeves	2	
21	Wood glue, screws, nuts & bolts	35	
22	Storage Containers	2	
	Total:		