uMNGENI LOCAL MUNICIPALITY

TENDER NOTICE 06/2026-27
APPOINTMENT OF SERVICE PROVIDERS

Service providers are hereby invited to tenders for the below bid of the uMngeni Local Municipality. Tender documents will be made available on e-tenders - https://www.etenders.gov.za/ and Municipality website : https://www.umngeni.gov.za/documents/?category=tender-documents printable at bidder's own cost.

There will be no selling of bid documents.

BID NAME	BID NO.	BRIEFING DETAILS	CLOSING DATE AND TIME	TECHNICAL QUERIES
Appointment of a Service Provider to Supply, delivery and installation of Adobe Acrobat DC Pro volume licenses for 45 users for the uMngeni Municipality for a period of 36 months.	UMN 06/2026-27	Date:27 November 2026 Time: 11:00Am Venue: Hilton Boardroom, 29 Hilton Avenue, Hilton, 3245, KZN	Date: 11 January 2026 Time: 12:00pm	Mr. M. Gumede 033 239 8348 musa.gumede@umngeni.gov.za

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed in an envelope and marked: **"BID NO.: UMN 06/2026-27** and must be deposited in the tender box situated at the Finance Foyer: Corner of Somme and Dicks Street, Howick **no later than what is mentioned above (closing time will ONLY be determined by the municipal watch) on the date** at which time bids will be opened in public. The name and address of the Bidder must be clearly written on the sealed envelope containing the Bid Document. **Late submission, e-mail or fax bids will under no circumstances be considered**.

Tenders will be evaluated according to the Council's Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations.

Evaluation Criteria

This tender will be evaluated based on the following criteria:

1. Administrative Compliance
2. Functionality
3. Price and Preference points

Queries relating to technical information may be addressed to Mr. Musa Gumede Tel. No. (033) 239 8348

Email: musa.gumede@umngeni.gov.za

For Supply Chain Management related queries regarding this notice may be directed to Mr. Mbongeni Zuma on

Email: mbongeni.zuma@umngeni.gov.za or Tel: 033 239 8313

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MR. M. HLOBA
MUNICIPAL MANAGER